

Olean City School District
Audit and Finance Sub Committee Meeting
Thursday, May 16 2019
410 West Sullivan Street
12:00 p.m.

Present:	Rick Moore	Andrew Caya
	Jim Padlo	Janine Fodor
	Kathy Elser	Aaron Wolfe
	Vicki Zaleski-Irizarry	

April 30, 2019 Cafeteria Profit and Loss

- Kathy reviewed the P&L; meal participation continues to grow; good quality food is being served; Kevin Fisher is always working on improvements (ie, salad bar at high school and middle school; new equipment)
- Kevin would like to implement a coffee shop at the high school for the 2019-2020 school year (hot and cold brews would be served before 8:00 am); the district will buy the equipment; Sodexo will buy the product (flavored Kcups); empty storage area near the gym would need to be converted to a coffee shop (could it also be used as a concession stand for sports events?)

Cafeteria operations and summer hours discussion

- Kathy reported that per the Sodexo contract, Kevin Fisher does not work during the summer
- Several housekeeping items need to be completed over the summer (ie – deep cleaning; organization of storage areas, etc.); stove hoods need to be professionally cleaned by a certified company
- Kathy will begin working on Sodexo's contract extension

Cash Flow through April 30, 2019

- Kathy reviewed the cash flow
- Kathy noted that two of the reserve funds have been moved to NYCLASS; she will monitor the progress

Moved by J. Fodor, seconded by J. Padlo, to go into executive session at 12:22 pm to discuss the history of a particular individual.

Aaron Wolfe and Kathy Elser invited to attend.

Moved by J. Padlo, seconded by J. Fodor to exit executive session at 12:37 pm and reconvene to the committee meeting.

Meeting adjourned at 12:38 pm.

Next Meeting: The June 20, 2019 meeting needs to be rescheduled.

